

March 7, 2013

The Board of Public Works & Safety met at 4:00 pm on the above date in the Meeting Room at City Hall Annex with Mayor Tucker presiding and member Curtis attending. Board member Fuelling was not present. Others attending were Chief Dixon; Supt. Givens; Comm. Maynard; Attorney Higgins; Charles Parsley – Best Equipment; Deb Bennett Stearsman; Aaron Burke; Sara Manifold – Mount Vernon Democrat; and arriving during the meeting, Chief Beloit.

Mayor Tucker called the meeting to order by stating members were either mailed or hand carried copies of the minutes of their previous meeting and by asking if there were any corrections or additions. He added if not, he entertains a motion to waive their reading and to approve the minutes as presented. Board member Curtis moved the reading of the minutes be waived and they be approved as presented. Seconded by Mayor Tucker, when then asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker requested action on the claims presented.

Board member Curtis moved the claims presented be allowed for payment. Seconded by Mayor Tucker, who then asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried.

Mayor Tucker stated they will now hear the reports of the Departments.

Fire Chief Dixon stated he has no report.

Mayor Tucker asked if there were any questions ?

There were none.

Supt. Givens stated they had an issue at the E & S Housing lift station on Tuesday. Vectren dropped a leg on one of the poles and it messed up the VFD drive on the pump. He added a new one is around \$8,800 and could take four to six weeks to get in. He did have one gentleman tell him he may be able to get something overnight, but at this point, a bypass pump could be used. There are other options to get them by, but worst case scenario is \$8,800 for a new one. It is a three phase lift station and the pump has only been installed for three years.

Chief Beloit arrived at the meeting.

Board member Curtis asked if Vectren changed to single phase ?

Supt. Givens replied no, Vectren needs to change nothing they are three phase, but when they lot that leg, it went to two phase and then the pump had the issue.

Mayor Tucker stated they have had issues with that lift station, and they have had SSO's there as well as basement back ups in the area.

Supt. Givens stated he has been going over studies that have been done from 2001, 2006, 2010, and 2012 – he doesn't feel the need to do another study – he already knows that lines need to be replaced. He added 2014 is the deadline on this.

Mayor Tucker questioned the VFD drive.

Supt. Givens replied he would like permission to replace it, though the options are very slim. Rain is coming on Sunday. He was verbally quoted \$8,800, but he has seen nothing in writing. He then stated he has talked with seven different guys in two days about this.

Mayor Tucker agreed the rainy season is approaching.

Board member Curtis asked for Supt. Givens' suggestions ?

Supt. Givens replied he can try to keep it under \$10,000, it won't be cheap - \$8,800 for the drive and then installation.

Board member Curtis stated if it takes four to six weeks, can he work something out to tide them over ?

Supt. Givens stated if they can't get it overnight then a bypass will be needed for sure.

Board member Curtis asked what he anticipates ?

Supt. Givens replied hopefully he will have an answer tomorrow – they are in a bad spot but he does have a plan if all else fails.

Board member Curtis moved Supt. Givens be authorized to get a temporary fix, move forward as soon as possible with the VFD replacement, with the current estimate of \$8,800 plus installation. Seconded by Mayor Tucker, who then asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker questioned the bridge project.

Supt. Givens replied the line has been removed and the County can proceed. The new line was installed last week.

Mayor Tucker asked if there were any questions ?

There were none.

Comm. Maynard stated the Council authorized the purchase of a new packer truck last year, he now has the quotes. One is under \$150,000; Best Equipment.

Best Equipment	\$148,260.00
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Stoops Freightliner	\$154,800.00
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Hill Truck Sales	\$157,980.00
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Board acknowledged receipt of the quotes and they will now be reviewed by Attorney Higgins and Comm. Maynard.

Comm. Maynard continued his report by stating in reference to the West School Storm Water area, plans have been made to remove the drain and send to another area. This work should start next week hopefully and be done as soon as possible.

Comm. Maynard then stated in reference to Sawmill Creek – the old CSO line where there is now a sink hole. He has had some folks come look at it and the quote was over the limit for quotes. He had toyed with the idea of pipe bursting but after a meeting he had with two contractors that may not be the way to go. He added this work should also be done in late Spring, early Summer. Both contractors thought the pipe bursting would not be a cheaper option. This work needs to be done, but it will be over \$150,000 and they need to wait for better weather. This will also be a dig, and there is a gas line in the area as well.

Board member Curtis asked how long the pipe is going to be ?

Comm. Maynard replied he is not sure, he will have to get back with him on that. He added he just feels they need to wait for better weather and dig it up and do it right.

Comm. Maynard continued his report by stating, in reference to the new street department location on the east side, they have discussed general plans for a new building, but it may be over the \$150,000 benchmark. He added he would like to talk to Graber Buildings in Washington, IN about a quote.

Comm. Maynard then stated there is a mosquito workshop in Washington, IN May 1, 2013 that will address particle testing. He would like to send Roger Bebout or Donnie Rye. It is a one day class and it is the closest.

Board member Curtis moved permission to attend, take a city vehicle and the credit card, be given.

Seconded by Mayor Tucker, who then asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Comm. Maynard then stated in Indianapolis March 19 they can get four credit hours by attending mosquito control seminar. He added he would like to send himself, Donnie Rye, and Roger Bebout, though he himself may need to back out, as it would be a waste of city money, but the others need to keep the licenses up. He added they will be addressing West Nile there as well. They would go up on the 18th and return the 19th – there is no charge for the seminar.

Board member Curtis moved permission for all to attend be given, along with use of a city vehicle and credit card. Seconded by Mayor Tucker, who then asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Chief Beloit stated Brandon Brauser, a candidate from their last round of interviews, is in college at IUPUI and he can go to the police academy for free if he can get a department to sponsor him. He would like to do that. Attorney Higgins has reviewed the information and the city is not liable for anything.

Board member Curtis asked if this has anything to do with hiring him ?

Chief Beloit replied no, he is not an employee of ours, he pays his own tuition.

Board member Curtis stated there is no negative to it, and it could be potentially beneficial down the road.

He then moved they proceed with the sponsorship of Brandon Brauser. Seconded by Mayor Tucker, when the asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Chief Beloit then stated he has submitted a grant request for new computer equipment and software and it has been approved by the local board. The next step is for it to go to Indianapolis for final approval. The amount is \$4,798.88.

Mayor Tucker asked if there were any questions ?

There were none.

Mayor Tucker stated they are now ready for the Legal portion of the Agenda.

Attorney Higgins stated the first item is a public hearing on the proposed performance bond schedule changes, as advertised.

Mayor Tucker then opened the public hearing and asked if anyone wished to address the Board relative to the public hearing ?

There was no response.

Mayor Tucker stated as there are no remonstrators and the hearing was duly advertised, he will now close the public hearing. He then stated he has heard very positive comments about this.

Board member Curtis added he has as well. He then moved, as a result of the public hear, that the Resolution Establishing a Schedule of Performance Bonds Applicable in the Enforcement of the Unsafe Building Law be approved. Seconded by Mayor Tucker, when asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Clerk-Treasurer Sitzman added it will be numbered 13-2.

Attorney Higgins stated the next item is presentation of the Code Enforcement Officer job description. Mayor Tucker stated this was a part time salaried position that is now being made hourly, along with expanded duties. He added this person will work closely with the Clerk-Treasurer's Office on weeds, the Street Department on yard clean up, etc. The Clerk's office is inundated with weeds, along with their regular duties. This position will be no more than 20 hours per week.

Chief Dixon left the meeting.

Board member Curtis moved they adopt the job description as presented. Seconded by Mayor Tucker, who then asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker asked if anyone in the Audience wished to address the Board ?

Ms. Stearsman stated she is present about a release of partial retainage for Kieffer on the sewer project - \$188,645.00. She added it was submitted in a pay request last month via letter – the project is to be completed by the end of the month and all funds must be released upon Mayor Tucker's signature at project completion.

Mr. Burke stated this is a third of the 5% withheld that would be released – 5% is withheld every pay request for retainage. The work has to be done by March 31 and they are currently finishing up on punch list items.

Ms. Stearsman stated March 31 Mayor Tucker will sign off on final completion.

Board member Curtis asked if retainage must all be paid at the end of April ?

Mr. Burke replied March 31 – there will be one final pay application.

Ms. Stearsman agreed.

Supt. Givens asked what happens if the punch list items aren't complete ?

Ms. Stearsman replied all regular payments will be done by then.

Attorney Higgins added there is a liquidated damages clause in the contract just in case.

Board member Curtis stated he would rather wait until the next meeting when Board member Fuelling is here to decide on the partial release of retainage as he is over the sewer department.

Mayor Tucker asked if they have done a partial release before ?

Attorney Higgins replied she does not recall that they have before.

Mr. Burke stated it is not unusual.

Supt. Givens asked why they are being asked to do this ?

Mr. Burke replied because the contractor is upside down – the city is holding \$500,000 for \$50,000 worth of work.

Supt. Givens stated the aren't asking for all of it.

Mr. Burke replied no, only a third.

Chief Dixon arrived at the meeting.

Mayor Tucker stated he has no doubt that they will finish, but as Board member Curtis asked to wait for Board member Fuelling, he will go along with that and table until the next meeting.

Mayor Tucker asked if anyone in the Audience wished to address the Board ?

There was no response.

Mayor Tucker asked if there was any Old Business ?

There was none.

Mayor Tucker asked if there was any New Business ?

There was none.

Mayor Tucker stated if there was no further business, he entertains a motion to adjourn. Board member Curtis moved the meeting be adjourned. Seconded by Mayor Tucker, who then stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously and adjourned the meeting.

John Tucker
Mayor

ATTEST:

Cristi L. Sitzman
Clerk-Treasurer